

BAJAJ HOUSING FINANCE LIMITED

ARCHIVAL POLICY

**19 March 2025
Version 2.0**

Sign off Sheet

APPROVED BY	Board of Directors	
RECOMMENDED BY	Shri Atul Jain, Managing Director	
REVIEWED BY	Shri Atul Patni, Company Secretary	
PREPARED BY	Shri Abhijeet Deshmukh, Unit Manager	

DOCUMENT CONTROL

Policy Name	Archival Policy
Original Issue Date	17 January 2022
Owner	Secretarial Department
Approver	Board of Directors
Last Approval Date	6 June 2024
Last Reviewed Date	6 June 2024

Background:

As per Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (hereinafter referred to as "SEBI Listing Regulations"), every listed entity is required to make disclosures of any event or information which, in the opinion of the board of directors of the listed company, is material and such disclosures shall be hosted on the website of the listed company for a minimum period of 5 years and thereafter as per the archival policy of the Company as disclosed on its website.

Under Regulation 46(2)(oa) of SEBI Listing Regulations, every listed entity is also required to make available the presentation, audio or video recordings and transcripts of post earnings/quarterly calls, by whatever name called, conducted physically or through digital means, simultaneously with submission to the recognized stock exchanges, on a separate section on its website. Furthermore, the information made available thus shall be hosted on the website of the listed entity for a minimum period of five years and thereafter as per the archival policy of the Company as disclosed on its website.

Additionally, pursuant to Fifth amendment to the SEBI Listing Regulations, 2015 dated 7 September 2021, Regulation 51(3) has been inserted in Chapter V. This regulation requires every listed entity to make disclosures of any event or information which has a bearing on performance/operation of listed entity and/or price sensitive information read with Part B Schedule III to be hosted on the website of the listed company for a minimum period of 5 years and thereafter as per the archival policy of the entity as disclosed on its website.

Accordingly, an Archival Policy of disclosures made to the stock exchanges is being framed as under:

Policy:

1. All the relevant disclosures of information and events communicated to the Stock Exchanges under Regulations 30 and 51 of the SEBI Listing Regulations will be hosted on the website of the Company under the section entitled "Investor Relations" for a period of five years. In case a document or information is to be archived for a longer period as per Applicable Law then the document or information shall be archived for such period prescribed under the Applicable Law. After completion of the minimum period of five years or such other period as prescribed by the Listing Regulations and/ or Applicable Laws, the information and events shall be archived by the Company thereafter for a period of two years.
2. All the presentations and audio/recordings as made available under Regulation 46(2)(oa) of the SEBI Listing Regulations, shall be hosted on the website of the listed entity for a minimum period of two years and thereafter as per preservation policy of the Company in terms of clause (b) of Regulation 9 of the said regulation..
3. This policy shall be placed on the Company's website.
4. This policy shall be reviewed annually.

Date: 19 March 2025